

**Embassy of India  
Moscow  
(JNCC)  
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Dated: 27 May, 2025

**Notice Inviting of Limited Tender Bids**

The Embassy of India, Moscow invites bids/offers from interested firms/contractors for providing of yoga kits, mats, Tshirts, souvenirs like aluminum bottles and Shoppers for celebrating of 11<sup>th</sup> International Day of Yoga which is scheduled on 21.06.2025 at VDNKh, Moscow.

**2. Scope of Works:**

- Providing of 3000 pieces Tshirts (160 gm) white color with the printing of layout, both side, back & front at the Tshirts
- providing of 3000 mats by size 1800 x 600 x 10 MM, one side in blue color and other side in silver foil covering
- Providing of 2000 pieces aluminum bottles with printing of layout at it
- Providing of 2000 pieces fabric shoppers with printing of layout at both side.

**3. Payment Schedule:**

Payment of the total value of work is to be paid after signing of the contract within three days through bank. Any delay in the completion of work beyond the agreed duration would lead to deduction in payment @ 0.5% of total value of contract per day of delay subject to a maximum of 10% of contract value.

**4. Site Visit:**

Interested parties may visit the site from 27.05.2025 to 01.06.2025 for taking measurements to identify the scope of work and for formulating their quotations. A prior appointment should be made with Establishment/Property Section of the Embassy of India, Moscow (Tel. No. +7(495) 783 75 35, Ext. 207, 235 or 317)/+79262342152 for this purpose.

**5. Submission of Bids:**

Companies are required to submit their offers/bids in a sealed envelope superscribed **providing of above mentioned goods** describing in detail the breakup of the required works along with the cost of each component. The bids/offers should be valid for a period of one month from the date of opening of bids. The sealed envelope containing the bids/offers should be addressed to Director (JNCC) Ms. Madhur Kankana Roy, **Embassy of India, Ulitsa Vorontsove Polye 9 Building No. 2, Moscow, 105 064** so as to reach the Embassy **latest by 02.06.2025 (by 1100 hrs)**.

**6. Opening of Bids:**

The bids shall be opened on 02.06.2025 **at 1200 hrs at the Embassy of India, Ulitsa Vorontsovo Polye 6-8, Moscow**. Representatives of all the bidding parties can be present at the time of the opening of the bids. The work shall be offered to the lowest bidding party by means of a contract, which will be signed with them.

**7. Completion of Work:**

The work should be finished within a period of one day after the signing of the contract and guarantee of work should be valid for one month from the date of completion of the work. Any delays that arise during the course of the work must be discussed with the Embassy of India immediately and agreed to. The Contractor shall be held responsible for any delay in completion of the work beyond the date mutually agreed upon. If the Contractor fails to complete the work within the agreed time, Liquidated Damages for delay in execution of the work attributable to the Contractor shall be deducted from the Contractor @ 0.5% of contract value per day subject to a maximum of 10% of contract value. Any defect that develops during the guarantee period shall be addressed by the contractor at no extra cost to the Embassy of India.

**8. Contact details:**

For any queries/clarifications, please contact the Embassy at the following address:

**Embassy of India,**

**Ulitsa Vorontsovo Polye -9 building No. 2,**

**Moscow, 105 064**

**Tel. No. +7(495) 783 75 35 (Ext. 207, 278 & 317)/+79262342152**

**E-mail: [prop.moscow@mea.gov.in](mailto:prop.moscow@mea.gov.in) & [dirjncc.moscow@mea.gov.in](mailto:dirjncc.moscow@mea.gov.in) & [ddjncc.moscow@mea.gov.in](mailto:ddjncc.moscow@mea.gov.in)**

**9.** The Embassy of India reserves the right to reject any or all the bids or to modify any terms and conditions of the tender without assigning any reason and the decision of the Embassy shall be final and binding. This notice inviting bids is not an offer or an agreement by Embassy of India, Moscow.

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